BSCI 289

**Off-Campus Science Internships**

*College of Computer, Mathematical, and Natural Sciences*

*University of Maryland, College Park*

Contract for BSCI 289: PART I

Enrollment in BSCI 289 (Off-Campus Science Internships) is by permission only. Part I of the BSCI 289 contract must be completed and returned to the Assistant Dean for Science Education Initiatives before permission to enroll in BSCI 289 will be granted. Part II should be completed at the conclusion of the internship semester.

**Please note:** **Part I of the BSCI 289 contract must be submitted prior to the end of the schedule adjustment period for the semester in which you wish to receive credit.** Part II of the contract and your paper (if required) must be submitted by the last day of final exams for the semester.

Student Information

 Name

Student ID Number

 Major and Area of Specialization

Phone Number

 E-Mail Address

Semester for which you are requesting credit

Will you be paid for your work? Yes No

 Please note that paid internships have the additional requirement of submitting a paper (written according to the guidelines in the Contract Part 2) in order to receive academic credit.

This contract provides the opportunity to earn academic credit for off-campus internships involving science-related research. This credit differs from that offered by departments for independent study. Departmental independent study experiences involve supervision by a departmental faculty mentor, even if the work is done off campus. In most cases departmental credit involves a formal written report, and in the case of undergraduate research with a faculty member the credit is acceptable toward the Biological Sciences Advanced Program. Information on other sources of academic credit for off-campus research can be found at

<https://bsci.umd.edu/academic-credit-for-research-and-internships>

The Assistant Dean for Science Education Initiatives in the College of Computer, Mathematical and Natural Sciences is responsible for verifying that the experience took place as described in this contract. The following restrictions will be followed when awarding elective credit for BSCI 289:

* The student receiving credit must be a declared major in the College of Computer, Mathematical, and Natural Sciences. Exceptions to this policy can be granted by the Assistant Dean for Science Education Initiatives on a case by case basis.
* The credit will be satisfactory/fail (S/F), not graded.
* One credit per semester will be awarded for each eight hours per week devoted to the internship. In a typical semester, one credit requires ~96 internship hours. Students may earn additional credits if they work more than eight hours per week.
* The internship is repeatable for up to three credits if the repeated credit is for a qualitatively different experience.
* Credit will not be given for both BSCI 289 and Departmental Independent Study for the same experience.
* If the student is paid for the internship experience, then a formal written paper is required in order to receive credit. Guidelines for the paper are attached to Part II of the contract.
* **If credit is taken in the summer sessions, normal summer session tuition applies.**
* BSCI 289 is considered elective credit. It can be counted as part of the 120 credits required for graduation but does **not** fulfill any specific degree requirements.
* Part I of the contract must be submitted to the Assistant Dean for Science Education Initiatives before permission to enroll in BSCI 289 will be granted. The deadline for submission of Part I is the **last day of the schedule adjustment period** for the semester in which credit is requested.
* Part II of the contract and the paper (if required) must be submitted and approved by the Assistant Dean for Science Education Initiatives before a grade will be submitted. The deadline for submission of Part II is the **last day of exams** for the semester in which credit is requested.

I have read and I understand the above statements regarding BSCI 289.

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Student Signature Date

**APPROVAL**:

This internship, if satisfactorily completed, is approved for \_\_\_ elective S/F credit(s).

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Assistant Dean for Science Education Initiatives Date

**Contract for BSCI 289 PART I**

**Description of the Internship Experience**

(To be completed by the student in consultation with the mentor)

What scientific problem or question will be researched?

What are your specific academic goals for this Internship?

 1.

 2.

 3.

What specific lab, field, or general research skills will be learned?

 1.

 2.

 3.

**Contract for BSCI 289 PART I**

**Description of the Internship Experience**

(To be completed by the mentor)

Briefly describe the specific research project or work in which the intern will participate.

What will be the nature of the student's duties?

 1.

 2.

 3.

How many hours per week will the student work?

Who will be responsible for assigning and directing the student's work?

What proportion of the student's time will be unsupervised?

How will the student learn about the scientific issues that the work addresses?

Supervisor / Mentor Information

 Name

 Title

 Institution

Address

 Phone #

 E-Mail Address

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 Mentor Signature Date